

NDEHA Meeting Agenda

September 19, 2025

TEAMS Call



1. Call to Order by President Aaron
 - a. Attendees: Aaron, Erin, Kayla, Javin, Julie, Jayme
 - b. Absent: Chris
2. Secretary Updates
 - a. Election ballot has been sent to all members. Closes October 10th.
3. Treasurer Update
 - a. As of 9/19/25
 - i. Checking: \$4810.08
 - ii. Savings: \$7031.38
 - iii. CD: \$7701.12
 - b. Income from May conference: \$4,000 (has not been received yet)
 - i. If NDEHA membership approves the option to join with the ND PHC, there will be a contract to establish income, etc. moving forward.
4. Old Business
 - a. Bylaw Changes
 - i. Review changes that the bylaws committee developed
 1. Javin moves to approved the changes recommended by the bylaws committee, Julie seconded. All aye, motion carried.
 - ii. Secretary will email out changes to the membership today.
 - b. Committee assignments
 - i. When to begin
 1. Stress that this is on the renewal form and that individuals need to claim a committee. If a committee is not chosen on their renewal form, they will be assigned to a committee.
 - a. Members and committee assignments will be posted on the website.
 - ii. Business meeting invite section for volunteers
5. New Business
 - a. Business Meeting Agenda: the board reviewed the following as the agenda for the board meeting
 - i. Bylaw Changes Vote
 - ii. Walkthrough of Committee choices
 1. Indication of when we'd like everyone to decide
 - iii. Conference decisions

1. Joint conference will be held in Bismarck May 5-7
 - iv. Awards
 - v. New board member introductions
 - b. Ken Musick's photos during the meeting: member recognition
 - c. Audit committee: Aaron will appoint an audit committee. Coordinate with Jayme to ensure the audit takes place after October 1.
 - d. Awards committee:
 - i. The committee has received multiple nominations for the various awards.
 - ii. 3 total awards will be presented during the meeting.
 - iii. Julie will order the awards and mail them out to the recipients following the business meeting.
6. Julie moved to adjourn the meeting. Meeting adjourned.