

# NDEHA Board Meeting Minutes

September 26, 2022

9:00am CST, TEAMS



- **Attendees:** Marcie, Aaron, Julie, Javin, Erin, Chris, and Jayme
  - **Absent:**
- Meeting called to order by President, Julie.
- Erin made a motion for approval of previous meeting minutes. Aaron seconded. All aye, motion carried.
- **Secretary Updates:** No updates.
- **Treasure Updates:** Jayme emailed out current financials.
  - Checking Balance: \$7,547.34
  - Savings Balance: \$2,027.10
  - CD Balance: \$7,211.81
- **Committee Updates**
  - Website: Website has been updated as needed.
  - Membership/Sustaining Partners: No updates.
  - Bylaws: Bylaws were emailed out to membership. Will be reviewed at the fall conference.
  - Legislative: Discussion about supporting the proposed changes to current Onsite Wastewater Recycling Technical Committee.
- **Unfinished Business**
  - **Seek a new audit committee:** Fargo/Cass has a new EHP that is interested, Alex Hexum.
- **Fall Conference: Sleep Inn & Suites and Convention Center October 18-20, 2022**
  - Early bird registration ends October 1<sup>st</sup>. Rough estimate—17 have registered thus far.
  - **Agenda:**
    - Agenda has been adjusted to accommodate speaker schedules. Doug F. from NDEHA will be speaking Thursday morning instead of Tuesday. State Fire Marshal is now speaking Tuesday afternoon. Kim Carlton will be the opening speaker on Tuesday. Aaron is sending out updated agenda to all speakers and will email to us as well. Erin will send out updated agenda to membership when it is confirmed again.
  - **Local Arrangements:** Menu options are on the google drive for review. Jayme and Chris are working through the menu options. Two plate buffet for the social. Decent lunch and snacks on Wednesday. If anyone has a strong opinion, please let Chris know.
    - **Technology:** microphones, screens, and tables for sustaining partners are all available and included in the contract. We have enough

computers lined up. Chris will confirm whether projectors are available. Jayme will be able to provide backup technology from First District if we are missing anything. NDEHA has their own laser pointer which is located in the Secretary tote. Erin will confirm.

- We will need a Zoom membership for October. We have one speaker connecting through Zoom.
- **Speaker gifts:** Speakers enjoyed coffee at last year's conference. Plan to do locally roasted beans from Minot this year. Jayme is helping Chris coordinate. Will need to know number of speakers in order to have an accurate order.
- **Nominations and Awards:** No nominations have been submitted to Marcie.
- **Moderators:** Will need moderators for the event. Aaron will moderate the half day that requires Zoom. Julie will moderate Tuesday. Will need two moderators for food track on Wednesday, one for general track on Wednesday and one for Thursday. Erin will ask for moderators when updated agenda is mailed to membership.
- **SACCHO Meeting Report & Environmental Health Topics:** Erin mentioned the NDEHA fall conference at the most recent SACCHO meeting on September 21. Encourage administrators to join if able.
- **Announcements:**
  - Julie attended a Region IV update meeting a couple of weeks ago. Discussed REHS/RS credential. Nebraska reported that it is possible that they would be stepping away from that credential in the future. Benefits of the credential were discussed to encourage states to continue requiring this credential.
  - New app that NEHA is going to be utilizing in the future. Intended to create a social network for EH profession.
  - NEHA is updating logo and branding.
  - Marcie inquired about the ND DEQ conference. We have not received more information. Aaron will look back at emails to verify discussion from the conference lead.
  - NC AFDO is planning on participating at Fargo 2023 Regional Conference. Julie is going to increase the number of rooms in our room block. John (the speaker from Bismarck 2021) is already on the schedule for this conference. Discussed pre and post conference workshops if there will be a significant amount of content, etc.
- Aaron moved to adjourn meeting and Javin seconded. All aye, motion carried.