

NDEHA Board Meeting

August 26th, 2019
Conference Call

Agenda Items:

- Approval of any past meeting minutes
 - Approved
- Secretary updates
 - Email listing has been updated. A few bounce back but they are mostly retired or past employees.
- Treasure updates
 - None – Jayme was absent
- Sustaining partner update
 - Verify for conference sponsorship
 - Very few have come back this year. We will be calling all the renewals to see if they are still interested in being a sustaining partner 8.26.19.
- 2019 Fall Conference Oct. 22-24, 2018 – Garden Hilton Inn, Grand Forks, ND
 - Accommodations update Aaron
 - Verified – govt rate for hotel rooms
 - Added 10 more to the room block. Going forward we need to keep in mind the state rate for accommodations.
 - Food and social updates
 - There will be a social Tuesday evening. Drink Tickets are a possibility. 1 ticket = 1 drink. We would only pay for what is sold on the drink tickets and we can put a cap on the amount a drink can cost. Typically, the hotels highest cost for a drink is \$7.00.
 - The hotel shuttle can not be used to go down town, so Uber and Lyft are the best options for a ride if you are drinking.
 - Possible brewery tour of Rhombus Bros Brewery. This event will be a first come first serve and will not be mandatory
 - Microphones, PowerPoint screens, power
 - Rental rate's for projectors are \$100 – ND Dept Health ill bring one for the food track. Check with GFPH to see if maybe they have one or FCPH may be able to rent one out from their department.
 - Screen rentals are \$40.00 each – we will need to rent the screens as no one has one that we know of.
 - UND tour

- This is set up, we will need a head count for the tour so they know if we will need one or two tour guides. Please put a check box on the registration form.
- Conference Agenda
 - Food track – Julie
 - Done and sent to Marcie
 - General track – Marcie
 - All set just need to know a few names, we will fill it in as TBA.
- Speaker gifts – GF and pad folios
- Awards & board election – Jane – need nominations by Sept 1st
 - Need by September 3rd, since Sept. 1 is a Saturday.
 - So far Jane has 3 nominations
- Other business
 - Regional NEHA conference call and 2021 conference update
 - 2019 Regional conference – Omaha, NE
 - 2021 Regional conference – Fargo, ND