

NDEHA Board Meeting

May 20, 2019
(9 am via IVN)

Agenda Items:

- Approval of past meeting minutes
Motion was accepted to approve minutes from 3.21.19.
- Secretary update
Received a proclamation for the safe swimming week.
An idea was brought up about having a NDEHA historian.
- Treasure update
\$13,300 in checking - \$5,216 of this is the Technical Review Committee's money.
- Sustaining partner update
An email was sent to everyone in the Association to request feedback on possible candidates for sustaining partners in 2019-2020 year.
No feedback has been received yet, a due date of May 31st was requested for response.
A reminder will be sent out in the end of May.
Due date Sept. 1, 2019 to have the registrations and money in to the Association.
- Website update
No updates
- 2019 legislative issues
Legislative session is wrapped up for 2019.
The NDDoH did not track anything in session for septic systems so we are unsure if there is anything that needs to be followed up on for NDEHA.

Cottage Foods is an ongoing issue that NDDoH will let Grant know if NDDoH needs anything from the Association

- By-laws – any 2019 changes for the business meeting
Nothing to be changed currently.
- NEHA Regional Information – possible car pool
Grant would like to show support if possible.
- 2019 Fall Conference
 - Oct. 22-24, 2018 – Garden Hilton Inn, Grand Forks, ND
Currently everything is locked in and being held.
Room block is for approximately 25-30 rooms.
 - Registration fee \$100 or \$135
 - \$100 for just conference
 - \$135 for conference and Membership.
 - Can be paid separately.
 - Accommodations update
 - Food and social updates – Aaron
Food needs to be discussed closer to the date of the conference.
Social will be held the first night of the conference.
Aaron and Ana are looking for something fun for the second night and come up with some options.
 - Microphones, PowerPoint screens, power
We will run two tracks again.
Meeting is second day over lunch.
 - Pre-conference workshop?
 - No for now
 - Conference Agenda – Marcie
 - 7 slots about an hour each.
Environmental Health:
 - Marcie sent out speaker forms and hasn't heard back
 - Legionella
 - Mold Guy
 - Body Art

Food:

- Julie is trying to pull in speakers that are not the same as always.
- FDA in person hopefully. A complaint person for recall and trace back, what the state and local need to help.
- Special Processing, retail to the industry
- HACCP plan and review
- Retail standards, how to conduct a self-assessment, how to do the assessment and tips for newly signed on Health Units.
- Fire Code or state plumbing board.
- Local control on Cottage Food?
- Disease control giving an update on outbreaks currently.
- Vendors – fee - \$50,
 - \$50 if not a Sustaining partnership. Sustaining Partnership is Free.
- Sustaining partner members

- Speaker gifts – pad folios
 - Pad folios. Grand Forks is looking for some area specific gifts like UND stuff.
- Grand Forks Visitors Center?

- Awards – Jane – need nominations by Sept 1st
 - Keith Johnson

Other business

- Londa thank you, maybe a gift certificate.

Next Meeting:

July 29, 2019. 9:00 am with the IVN.