

NDEHA Meeting Minutes

August 23, 2018

Present: Jessica Trinneer, Julie Wagendorf, Jane Kangas, Marcie Bata, Grant Larson, Aaron Johnson, Jayme Calavera

Approval of Past Meeting Minutes: from July 11 2018 – Jayme motioned to approve. Marcie seconded. Motion approved.

Secretary Update: Two new members as of this month

Treasurer update: Checking: \$8280.89 Savings: \$2025.65 CD: \$7173.16

Some of this is the OSTs Board 2018 Conference in Minot. There is a bank fee and a bounced check that need to come out of this. \$43.50. There may also be income tax deducted from this. Discussion on OSTs Board having their own account.

Possibly move to use another bank that we are not getting so many charges. Maybe investigate Gate City. Jayme will look into this, so we can bring it up at the fall conference.

Accommodations update:

Finalize the registration form and how much will it be cost. Food Guarantee date is the Thursday prior to the event (10/18). Accommodation Costs for 2018

- Refreshment breaks for the general education segments
- Social 50 people \$125-\$150 with only appetizers
- Dinner \$19-\$20 a head
- Lunch \$10-\$20 a head

Sustaining Partner Update: Emails were sent out on 8/8/18 we will also do a mailing next week

6 emails sent to last year partner – 1 responded and accepted

18 new contacts – 3 accepted so far

Sustaining Partners receive one membership and a booth

Website: No updates will updated sustaining members when compiled

2019 Legislative Issues: Cottage food, statute changes are on radar.

Julie will send out an email on what the association should and should not support.

NEHA Regional Information: Grant sent out information

2018 Fall Conference:

- Bismarck Visitors Center
 - Will provide banner and coupons checkNeed agenda for member meeting
- Equipment Projectors – see if Bismarck and Custer can bring - Locals need to do this in the future
- Registration Fee
 - \$135 Grant and Aaron are looking at this Oct 1st early bird date
 - Previous years information
 - 2016 Bismarck 68 attendee's
 - Registration Fee last year \$125
- REHS/CP-FS test via NEHA
 - 3 for REHS
 - 5 for CP-FS
 - Monday at 1:00-5:00 or 12:00-5:00
 - \$350 for the test to NEHA
 - Registration needs to be in by Sept 10th have to apply for NEHA & test
- No pre-conference workshop
- Agenda
 - Monday
 - Key Note Speaker Mayor Bakken
 - Unable to get governor
 - Have two sessions open
 - Grant will contact Dave Glatt
 - Tuesday
 - General – Marcie few speakers lined up waiting on confirmation
 - Food – Julie has few speakers lined up Greg Able State Ag Mike Lee
 - Wednesday
 - Have to confirm last speaker
 - Other topics to consider
 - Service dogs of America was well recieved
- Vendors – fee - \$50/Sustaining Partner Members free
- Speaker Gifts – Pad folios look at local gift option
- Social Monday Night
- Awards Jane need nominations by Sept. 1
 - No nominations as of now

Other Business: Meetings once a month going into the conference. Jessica/Julie will check into setting up a conference call. Next meeting scheduled for September 17th 9am.

Septic Week is week of September 17th looking at how to get proclamation for ND

Jane made a motion to adjourn. Aaron seconded. Motion approved.

Meeting Adjourned