

## NDEHA Meeting Minutes

July 11, 2018

**Present:** Grant, Aaron, Jessica, Marcie, Julie, Jayme

**Approval of Past Meeting Minutes:** from March 28 2018 – Grant motioned to approve. Julie seconded. Motion approved.

**Secretary Update:** none

**Treasurer update:** (Jayme not present at time) Current Balance \$7960.89

We are no longer non-profit. **Aaron thinks we should readdress this at the business meeting.**

**Accommodations update:**

2018 – no changes with this Monday – Wed. Oct 22-24

2019 - Grand Forks – Package with the Ramada Javin is working on this.

2020- possibly at the BayMont Inn in Mandan

2021 – FM Visitor Bureau to see what all they can put together for more than just the hotel.

**Talk about all this at the business meeting to get an idea in advance.**

**Sustaining Partner Update:** Grant sent a letter to Julie. Julie or Grant will sign depending on entity. **Send potential contacts to Julie.**

**NDEHA Letterhead & Envelopes:** moved agenda item up. NDEHA mail will be sent to the Bismarck address, Keep track of the mailing cost and send it to Jayme for re-imbusement. Have Jayme buy stamps for Jessica to use for her discretion for mailings.

**Website:** Website is up and running, updated weekly as septic installer changes are received.

**Grant will check into ndeha.com domain name see if worth purchasing.**

## 2019 Legislative Issues:

NDEHA has written letters of support in past. Have template prepared for 2019 session if needed.

Cottage Food, Raw Milk were concerns in 2017.

Tanning: potentially talking to Board of Cosmetology.

Body Art Licensure: May see changes on in future

Pools & Septic: Larry Luick commented in meeting that Dave Glatt was open to adopting on-site sewage treatment system Administrative Rule. Grant will follow up. If successful would be blueprint for

**By-Laws:** By-Laws are on the website. **Marcie will resend.** Review, submit any potential changes. Need to send any potential changes for vote to membership by Sept. 17<sup>th</sup>,

**Membership Listing:** Fluid issue Jessica and Grant work with. Will verify emails on conference registration/membership renewal

**OSTS Technical Review Board –financial oversight:** Money from Minot’s 2018 Installer training is held by NDEHA. OSTs Board understand may need to pay taxes on it, working on future plans to use money. **NDEHA Board should to address with OSTs Board potential cost for managing money.**

## 2019 Fall Conference:

- October 22-24, 2018 – Ramkota. -No pre conference workshop.
- Registration fee –no discussion.
- Key note speakers –moved agenda item up. Grant given Julie letter for Governor Burgum inviting him to speak on main street initiative. **Grant also reach out to Bismarck Mayor for welcome**
- Agenda –moved agenda item up. Julie will work on food track Marcie will work on general track. **Provide Marcie or Julie will potential speakers**

Potential sessions discussed:

Overview of NDEHA -mission statement and a what association stands for  
bed Bugs track –grant may have contact

Mold track –grant may have contact

Dave Glatt or Mylynn Tufte

Medical Marijuana – **Jessica will ask**

Nathan Kroh – Department of AG –**Marcie is in contact with will let Aaron know if need additional space.**

- REHS test via NEHA as a track – 10 people it would be free, less than that would be \$350.
  - Grant will send information from NEHA to board
  - Julie has 3 people for Certified Food Protection Test Grant will look at how to include
  - Sherry Adams offered to do a pretest study group over the IVN
  - Maybe do a newsletter/flyer with this information Grant said he can send out include other items such as clothing order.
    - Will invite NDDoH and South Dakota to participate
  - Look to offer test Monday
  - Aaron made a motion to pass, Grant seconded Motion approved.
- Vendors: reminder sustain partners free, other \$50.
- Speaker gifts –Aaron will talk with local committee about local gift. Pad folios are also option.
- Social: Monday night. Aaron will coordinate with hotel once have better number of attendees.
- Awards: Need nominations by September 17, 2018. Grant will coordinate with Jane call for nominations.

**Other Business:** Meetings once a month going into the conference. Jessica/Julie will check into setting up a conference call. Next meeting scheduled for August 21, 2018.

Aaron made a motion to adjourn. Grant seconded. Motion approved.

Meeting Ajourned